

**MINUTES OF REGULAR MEETING
ELLIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6**

DATE & PLACE January 13, 2020, Ellis County ESD#6 Fire Station No. 1
1816 FM 66, Waxahachie, Texas
6:30 PM

MEMBERS PRESENT Chuck McCormack
James Malone
Bill Howell

CHIEFS PRESENT Chief Jake Escamilla
Chief Wes Curry

Six guests were present

- I. Call to Order, Roll Call, Certification of a Quorum, and Invocation:** Commissioner Chuck McCormack, President, called the meeting to order and declared a quorum present with only Commissioner Tommy Hamilton absent. Chief Wes Curry led the invocation.
- II. Guest Presentation:** Equipment upgrades necessitated by the Public Safety Radio transition to the P-25 system by Mr. Shawn Scott of Crosspoint Communications. Mr. Scott introduced Capt. Chris Hamilton from the Ellis County Sheriff's Department, who also helped explain the new system. Captain Hamilton said that compliance target date is November 2020 with a two-year grace period to complete the transition.
- III. Approve the minutes of the December 9, 2019 regular meeting:** The minutes of the meeting were reviewed and approved by unanimous consent of the commissioners.
- IV. Financial**
 - A. Receive and approve payment of ECESD#6 bills and review the financial report from the Treasurer:** Commissioner Bill Howell gave the December 2019 treasurer's report. He stated the balance of the capital account as of 12/31/19 was \$923,778.22 and the checking balance was \$18,140.63. The December 2019 bills were \$39,906.81 (\$26,107.97 for EC ESD#6 and \$13,798.84 for ESD#6 VFD). The December 2019 Forrester VFD receipts were in the amount of \$10,313.43. Commissioner McCormack asked for any questions or corrections to the report, there being none, he requested that the treasurer's report be filed for audit.
Commissioner Bill Howell moved to approve the payment of the December 2019 ECESD#6 bills, Commissioner James Malone seconded. Motion carried by unanimous consent.
 - B. Discuss annual audit company:** Commissioners decided unanimously to continue with the same company, Yeldell, Wilson, Wood, & Reeve, P.C. to complete the ECESD#6 annual audit.
- V. Public Comments:** There were no comments from the public.

VI. Administrative Matters

Appoint a commissioner to the office of Secretary that was vacated by Commissioner Randy Johnston at the end of his term: Commissioner McCormack moved to make Bill Howell Secretary and Assistant Treasurer of the ECESD#6 Board. Commissioner James Malone seconded. Motion carried.

VII. Operational Matters

- A. Receive Chief Wes Curry's Forrester VFD monthly report regarding emergency operations, response times, call volume, training, management activities and membership.** Chief Curry reported 10 total calls with one of them an Industrial Mutual Aide.
- B. Receive report from Chief Jake Escamilla on ESD#6 VFD and ECESD#6 regarding emergency operations, response times, call volume, training, management activities and membership:** Chief Escamilla reported 76 calls for the month of December, with 52 of these runs being EMS.
- **Report on the progress of the currently ongoing ISO review of the district:** Chief Escamilla reported he spoke with Mr. Jeff Edwards of ISO who estimates that the district could possibly attain a final ISO rating as low as an 8 or even a 7 after final review.
 - **Update on status of Drop Box procedure:** Chief reported progress to archive the District's important documents on this software is ongoing.
 - **Update on Station 1 planned addition for 24 hr. shifts:** Chief Escamilla reported that renovations are still being made and some overnight shifts have been implemented to assess the readiness of the station.
- C. Set the date and time for the ECESD#6 next regular meeting:** The date and time for the ECESD#6 next regular meeting was set for Monday, February 10, 2020 at 6:30 PM at the ESD6 Station #1 at 1816 FM 66, Waxahachie, Texas.

VIII. Commissioner Comments

Comments from Commissioners on future District-related administrative or operational issues:
No comments.

IX. Adjourn

Commissioner James Malone moved to adjourn. Commissioner Bill Howell seconded. Meeting adjourned unanimously at 8:31 PM.

Chuck McCormack, President
ECESD #6 Board of Commissioners
January 31, 2020