

**MINUTES OF REGULAR MEETING
ELLIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6**

DATE & PLACE February 8, 2021, Monday
Ellis County ESD#6 Fire Station No. 1
1816 FM 66, Waxahachie, Texas
6:30 PM

MEMBERS PRESENT Chuck McCormack, President
James Malone, Vice President
Bill Howell, Treasurer
Rick Beer, Secretary
Randy Johnston, Ass't Sec'y/Treas.

CHIEFS PRESENT Chief Jake Escamilla
Chief Wes Curry - FVFD

Six guests were present.

- I. **Call to Order, Roll Call, Certification of a Quorum, and Invocation:** Commissioner Chuck McCormack, President, called the meeting to order and declared a quorum present. Chief Wes Curry led the invocation.
- II. **Approve the minutes of the January 11, 2021 regular meeting:** Commissioner James Malone moved to approve the January 11, 2021 regular meeting minutes as written. Commissioner Rick Beer seconded. Motion carried unanimously.
- III. **Financial Matters**
 - A. **Receive and approve payment of ECESD#6 bills and review the financial reports:** Commissioner Bill Howell, Treasurer, gave the January 2021 treasurer's report. He stated the balance of the capital account as of 1/31/21 was \$1,318,952.81 and the checking balance was \$67,434.80. The January 2021 bills were \$27,214.02 (\$6,668.82 for EC ESD#6 and \$20,545.20 for ESD#6 VFD). The January 2021 Forreton VFD receipts were in the amount of \$966.90. Commissioner McCormack asked for any questions or corrections to the report, there being none, he requested that the treasurer's report be filed for audit
 - B. **Receive and approve payment of ECESD#6 bills:**
Commissioner James Malone moved to approve the payment of the January 2021 ECESD#6 bills as presented. Commissioner Randy Johnston seconded. Motion carried unanimously.
 - C. **Receive and approve 4th Quarter Investment Report:**
Commissioner McCormack presented the commissioners with a copy of the District's investment report and asked for any comments or questions. There being none, he directed that the report will be filed for audit.
- IV. **Public Comments:** There were no comments from the public.
- V. **Administrative Matters**
 - A. **Update on engaging the District's accounting firm, Yeldell, Wilson, Wood, Reeve & Diviney, PC (YWRD) to conduct an annual audit of the books and records of the Ellis County ESD6:**
Commissioner McCormack gave each commissioner a copy of the engagement letter from YWRD that addressed the audit objectives, procedures and associated fees.

VI. Operational Matters

- A. **Receive Chief Wes Curry's Forrester VFD monthly report regarding emergency operations, response times, call volume, training, management activities and membership.** Chief Wes Curry reported 21 calls with 6 of them being EMS assists.
- B. **Receive report from Chief Jake Escamilla on ESD#6 VFD and ECESD#6 regarding emergency operations, response times, call volume, training, management activities and membership:** Chief Escamilla reported 70 calls for the month with 40 of these being EMS related.
- **Report on the progress of the currently ongoing ISO review of the district:** Chief Escamilla reported he is waiting to hear from them.
 - **Update on P-25 Public Safety Radio conversion process:** Chief Escamilla reported the Ellis county network may be functional as early as April.
 - **Update on acquisition of a 2.5-ton military truck now available through a grant by the Texas Forest Service:** Chief Escamilla reported that lights are still being installed on the truck and it shouldn't be long.
 - **Discuss Station #1 septic system issues:** Commissioner Malone moved to accept a proposal from CAS Septic Service to upgrade the onsite sanitary sewer facility at ECESD6 Station 1 to the plans and specifications approved by the county for a low-pressure dosed system that will accommodate increased usage at the station. Commissioner Bill Howell seconded. Motion carried unanimously.
- C. **Set the date and time for the ECESD#6 next regular meeting:** The date and time for the ECESD#6 next regular meeting was set for Tuesday, March 9, 2021 at 6:30 PM at the ESD6 Station #1 at 1816 FM 66, Waxahachie, Texas.

VII. Commissioner Comments

Commissioner McCormack commended retiring Commissioner Tommy Hamilton for his invaluable contribution to the ECESD#6 Board and the constituents of our District. He shared a letter that he wrote on behalf of the Board and our firefighters to Mr. Hamilton thanking him for his many years of dedication and selfless service. McCormack then welcomed former Commissioner Randy Johnston back on the Board and thanked him for accepting another appointment.

VIII. Adjourn

Commissioner Rick Beer moved to adjourn. Commissioner James Malone seconded. Meeting adjourned, without objection, at 7:53 PM.



Chuck McCormack, President
ECESD #6 Board of Commissioner
February 28, 2021