

**MINUTES OF REGULAR MEETING
ELLIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6**

DATE & PLACE April 11, 2022
Ellis County ESD#6 Fire Station No. 1
1816 FM 66
Waxahachie, Texas 75167

MEMBERS PRESENT Chuck McCormack, President
James Malone, Vice President
Rick Beer, Secretary
Randy Johnston, Ass't Sec'y/Treasurer

CHIEFS PRESENT Chief Jake Escamilla, ESD 6
Chief Wes Curry, Forreton VFD

Four guests were present.

I. Call to Order, Roll Call, Certification of a Quorum, and Invocation: Commissioner Chuck McCormack called the meeting to order at 6:30 PM and declared a quorum present with Commissioner Bill Howell absent. He confirmed that the agenda was legally posted pursuant to the Open Meetings Act § 551. Chief Jake Escamilla led the invocation.

II. Approve the minutes of the March 14, 2022 regular meeting: Commissioner James Malone moved to approve the March 14, 2022 regular meeting minutes, as written. Commissioner Rick Beer seconded. Motion carried unanimously.

III. Financial Matters

A. Review the financial report from the Treasurer for March 2022: Commissioner Randy Johnston, Ass't. Sec/Treasurer, gave the March 2022 Treasurer's Report. He stated the balance of the capital account as of 3/31/22 was \$1,118,535.02 and the checking balance was \$149,065.51. The March bills were \$76,615.58 (\$42,613.83 Payroll Expenses, \$16,618.82 for ECESD#6 and \$17,382.93 for ESD6 VFD.) The Forreton VFD's March 2022 receipts were \$3,795.38. Commissioner McCormack asked for any questions or corrections to the report, there being none, he requested that the Treasurer's Report be filed for audit.

B. Receive and approve payment of the ECESD#6 March 2022 bills: Commissioner Johnston moved to approve the payment of the March 2022 bills as presented and to transfer \$75,000.00 to the checking account from the Money Mkt Account. After some discussion, his motion was amended to also authorize workers compensation insurance premium payments to be auto-drafted from the checking account. Commissioner Malone seconded. Motion carried unanimously.

IV. Public Comments - There were no comments from the public.

V. Administrative Matters

A. Progress reports from ECESD No.6 Administrative Assistant, Carol Bigler, and Chiefs Escamilla and Curry regarding the progress of the District's annual financial audit:

Chief Curry reported that Forreton VFD is prepared for the audit and has updated the department's capital asset list. Chief Escamilla reported he is gathering documentation for the Stewart brush truck ESD6 VFD received via a grant by the Texas A&M Forest Service. Carol Bigler reported that the audit is well underway and she anticipates that the June 1, 2022 deadline will be met.

- B. Execute engagement letter from the District's accountants, Yeldell, Wilson, Wood, Reeve and Diviney, (YWRD, PC) for the District's annual audit:** No action was taken as YWRD is still preparing the document.

VI. Operational Matters

- A. Receive Chief Wes Curry's Forreton VFD monthly report regarding emergency operations, response times, call volume, training, management activities and membership:** Chief Curry reported for the month of March 2022, FVFD had 20 calls and of those, 9 were grass/brush/& rubbish fires, 4 MV accidents w/injuries, 3 MV accidents/no injuries, 1 passenger vehicle fire, 1 cancelled enroute, 1 no incident on arrival and 1 natural vegetation fire.
- **Inform the Board of the progress made researching emergency generator procurement:** Chief Curry reported current pricing remains in the range of \$5,700 to about \$6,000 for either the Generac II or the Cummins generator.
- B. Receive report from Chief Jake Escamilla regarding ESD#6 VFD and ECESD#6 regarding emergency operations, response times, call volume, training, management activities and membership including the following:** Chief Escamilla reported for the month of March 2022, that they had 106 runs of which 45 were EMS, 3 structure fires, 2 automatic alarms, 4 controlled burns, 8 investigations, 11 illegal burns, 11 MVA's, 1 vehicle fire, 12 grass fires, 1 Return(hot spots), 1 power line, 1 public assist, 1 false alarm, and 5 disregarded enroute. **(Some items might require action)**
- **ISO review of the district – Chief's report to commissioners:** Chief Escamilla reported that ISO is now requiring updated information on the distribution system specifications of the water departments that serve the District. He is gathering that information now.
 - **P-25 Public Safety Radio conversion status and the software update to enhance paging capabilities:** Chief reported that the technicians will come to complete the software update for enhanced paging capabilities on the District's radios this Thursday.
- C. Set the date and time for the next ECESD#6 regular meeting:** Without objection, Commissioner McCormack set the date for the District's next regular meeting to the second Monday of the month, May 9, 2022 at 6:30 PM.

VII. Comments from Commissioners on future District-related administrative or operational issues:

None

- VIII. Adjourn:** Commissioner Malone moved to adjourn the meeting and Commissioner Johnston seconded. Motion carried unanimously. Meeting adjourned at 7:34PM.



Chuck McCormack, President
ECESD #6 Board of Commissioners
April 30, 2022