

**MINUTES OF REGULAR MEETING
ELLIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6**

DATE & PLACE May 9, 2022
Ellis County ESD#6 Fire Station No. 1
1816 FM 66
Waxahachie, Texas 75167

MEMBERS PRESENT Chuck McCormack, President
James Malone, Vice President
Rick Beer, Secretary
Bill Howell, Treasurer
Randy Johnston, Ass't Sec'y/Treasurer

CHIEFS PRESENT Chief Jake Escamilla, ESD 6
Chief Wes Curry, Forreton VFD

Four guests were present.

I. Call to Order, Roll Call, Certification of a Quorum, and Invocation: Commissioner Chuck McCormack called the meeting to order at 6:30 PM and declared a quorum with all Commissioners present. He confirmed that the agenda was legally posted pursuant to the Open Meetings Act § 551. Chief Wes Curry led the invocation.

II. Approve the minutes of the April 11, 2022 regular meeting: Commissioner James Malone moved to approve the April 11, 2022 regular meeting minutes, as written. Commissioner Rick Beer seconded. Motion carried unanimously.

III. Financial Matters

A. Review the financial report from the Treasurer for April 2022: Commissioner Bill Howell, Treasurer, gave the April 2022 Treasurer's Report. He stated the balance of the capital account as of 4/30/22 was \$1,058,224.59 and the checking balance was \$143,746.28. The April bills were \$63,538.33 (\$43,204.98 Payroll Expenses, \$5,447.95 for ECESD#6 and \$14,885.40 for ESD6 VFD.) The Forreton VFD's April 2022 receipts were \$2,379.46. Commissioner McCormack asked for any questions or corrections to the report, there being none, he requested that the Treasurer's Report be filed for audit.

B. Receive and approve payment of the ECESD#6 April 2022 bills: Commissioner Randy Johnston moved to approve the payment of the April 2022 bills as presented and to transfer \$70,000.00 to the checking account from the Money Mkt. Account. Commissioner Malone seconded. Motion carried unanimously.

C. Review and approve the 1st Quarter 2022 Investment Report: Commissioner Malone moved to accept the 2022 First Quarter Investment Report and Commissioner Johnston seconded. Motion carried unanimously.

IV. Public Comments - There were no comments from the public.

V. Administrative Matters

A. Progress reports from ECESD No.6 Administrative Assistant, Carol Bigler, and Chiefs Escamilla and Curry regarding the progress of the District's annual financial audit:

Carol Bigler reported that we are well into the audit and waiting on the auditor to tell us what else they are needing to complete the annual review.

- B. Execute engagement letter from the District's accountants, Yeldell, Wilson, Wood, Reeve and Diviney, (YWRD, PC) for the District's annual audit:** Commissioner Beer moved to sign the engagement letter with YWRD, PC. Commissioner Johnston seconded, motion carried unanimously.

VI. Operational Matters

- A. Receive Chief Wes Curry's Forreston VFD monthly report regarding emergency operations, response times, call volume, training, management activities and membership:** Chief Curry reported for the month of April 2022, FVFD had 21 calls and of those, 7 were EMS assist, 1 brush/grass fire, 2 trash/rubbish fires, 4 MV accidents w/injuries, 2 MV accidents/no injuries, 1 emergency medical service (other), 2 wind storm, tornado/hurricane assessments, 1 cancelled enroute, and 1 power line down.
- **Inform the Board of the progress made researching emergency generator procurement:** Chief Curry reported no new information.
- B. Receive report from Chief Jake Escamilla regarding ESD#6 VFD and ECESD#6 regarding emergency operations, response times, call volume, training, management activities and membership including the following:** Chief Escamilla reported for the month of April 2022, that they had 105 runs of which 61 were EMS, 3 automatic fire alarms, 1 controlled burn, 3 investigations, 1 illegal/unauthorized burn, 18 MVA's, 3 grass fires, 2 power lines, and 4 disregarded enroute.
- Chief Escamilla reported taking Engine 2981 to Metro in Mansfield for repairs which could cost over \$9,000.00 after being involved in a traffic accident.
- Chief Escamilla reported that ESD#6 VFD and Forreston VFD in participation with Milford and Italy VFDs' recently completed live burn training at the Waxahachie Fire Rescue training facility, The City of Waxahachie provided hay and pallets for the burn bldg.
- **ISO review of the district – Chief's report to commissioners:** Chief Escamilla reported that ISO is now requiring updated information on the distribution system specifications of the water departments that serve the District. He has not yet received the requested water flow data.
 - **P-25 Public Safety Radio conversion status and the software update to enhance paging capabilities:** Chief reported that radio technicians have completed the Motorola software update and the enhanced paging feature of our radios is now functioning properly.
- C. Set the date and time for the next ECESD#6 regular meeting:** Without objection, Commissioner McCormack set the date for the District's next regular meeting to the second Monday of the month, June 13, 2022 at 6:30 PM.

- VII. Comments from Commissioners on future District-related administrative or operational issues:**
None

- VIII. Adjourn:** Without objection, Commissioner Malone moved to adjourn the meeting at 7:56 PM.



Chuck McCormack, President
ECESD #6 Board of Commissioners
April 30, 2022