

**MINUTES OF REGULAR MEETING
ELLIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6**

DATE & PLACE July 11, 2022
Ellis County ESD#6 Fire Station No. 1
1816 FM 66
Waxahachie, Texas 75167

MEMBERS PRESENT Chuck McCormack, President
James Malone, Vice President
Rick Beer, Secretary
Bill Howell, Treasurer
Randy Johnston, Ass't. Sec'y/Treas.

CHIEFS PRESENT Chief Jake Escamilla, ESD 6
Chief Wes Curry, Forreston VFD

Five guests were present.

- I. Call to Order, Roll Call, Certification of a Quorum, and Invocation:** Commissioner Chuck McCormack called the meeting to order at 6:32 PM and declared a quorum, with all commissioners present. He confirmed that the agenda was legally posted pursuant to the Open Meetings Act § 551. Chief Jake Escamilla led the invocation.
- II. Approve the minutes of the June 13, 2022 regular meeting:** Commissioner James Malone moved to approve the June 13, 2022 regular meeting minutes, as written. Commissioner Randy Johnston seconded. Motion carried unanimously.

III. Financial Matters

- A. Review the financial report from the Treasurer for June 2022:** Commissioner Bill Howell, gave the June 2022 Treasurer's Report. He stated the balance of the capital account as of 6/30/22 was \$932,269.49 and the checking balance was \$160,799.28. The June bills were \$96,609.63 (\$42,752.96 Payroll Expenses, \$20,849.09 for ECESD#6 and \$33,007.58 for ESD6 VFD.) The Forreston VFD's June 2022 receipts were \$3,633.43. Commissioner McCormack asked for any questions or corrections to the report, there being none, he requested that the Treasurer's Report be filed for audit.
- B. Receive and approve payment of the ECESD#6 June 2022 bills:** Commissioner James Malone moved to approve the payment of the June 2022 bills as presented and transfer \$95,000.00 to the checking account from the Money Mkt. Account. Commissioner McCormack seconded. Motion carried unanimously.

IV. Public Comments - There were no comments from the public.

V. Administrative Matters

- A. Discuss and consider adoption of the tax and budget planning calendar for 2022 and take any related action:** Commissioner Howell moved to adopt the tax and budget planning calendar for 2022. Commissioner Johnston seconded. Motion carried unanimously.

- B. Discuss District website status, accessibility and posting requirements and take any related action:** Commissioner McCormack confirmed the website was functioning properly and ready to accept the posting of legal notices and tax rate adoption information.
- C. Progress report from ECESD No.6 Administrative Assistant, Carol Bigler, regarding the progress of the District's annual financial audit:**
Carol Bigler reported that all requested items have been sent to the District's CPA firm, YWRD, and is nearing completion of their annual financial audit.
- D. Execute engagement letter from the District's accountants, Yeldell, Wilson, Wood, Reeve and Diviney, (YWRD, PC) for the District's annual audit:** Commissioner McCormack informed the Board that YWRD was drafting an agreement for the Board's consideration. No action was taken.

VI. Operational Matters

- A. Receive Chief Wes Curry's Forreton VFD monthly report regarding emergency operations, response times, call volume, training, management activities and membership:**
Chief Curry reported for the month of June 2022, FVFD had 22 calls and of those 2 were EMS, 3 medical assists, 6 brush/grass fire, 4 MV accidents/no injuries, 3 building fires, 1 fire in a structure, 1 freight/transport vehicle fire, 1 lock-in (or out), and 1 good intent call, other.
- B. Receive report from Chief Jake Escamilla regarding ESD#6 VFD and ECESD#6 regarding emergency operations, response times, call volume, training, management activities and membership including the following:** Chief Escamilla reported for the month of June 2022, that they had 104 runs of which 63 were EMS, 4 automatic fire alarms, 3 investigations, 13 MVA's, 19 grass fires, 4 structure fires, 1 vehicle fire, 1 power line, 2 public assists, 1 false alarm, 1 landing zone, and 2 disregarded en route.
 - **ISO review of the district – Chief's report to commissioners:** Chief Escamilla reported that the District is still awaiting information that ISO is now requiring for review including specifications of the water department's distribution system that serve the District.
 - **Consider request by City of Waxahachie to install a siren at ESD6 VFD Station 1 as part of their Emergency Alert Notification System:** Chief Escamilla reported that the City of Waxahachie will reschedule a meeting with the Board. No action was taken.
- C. Set the date and time for the next ECESD#6 regular meeting:** Per the Tax & Budget planning calendar, a special meeting to discuss the District budget will be Tuesday, July 26, 2022, at 6:30 pm at ECESD6 VFD Station 1. Without objection, Commissioner McCormack set the date for the District's next regular meeting to the second Monday of the month, August 8, 2022, at 6:30 PM.

- VII. Comments from Commissioners on future District-related administrative or operational issues:**
Commissioner Malone asked Chief Escamilla and Chief Curry about budgeting for the purchase of two emergency generators, one for the Forreton VFD Station and one for ECESD6 VFD Station 1. The chiefs confirmed that the generators were in their proposed budgets.

- VIII. Adjourn:** Commissioner Howell moved, and Commissioner Malone seconded, to adjourn the meeting at 8:39 PM. Motion carried unanimously.



Chuck McCormack, President
ECESD #6 Board of Commissioners
July 31, 2022