

**MINUTES OF REGULAR MEETING
ELLIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6**

DATE & PLACE August 8, 2022, Monday, 6:30 PM
Ellis County ESD#6 Fire Station No. 1
1816 FM 66
Waxahachie Texas 75167

MEMBERS PRESENT James Malone, Vice President
Bill Howell, Treasurer
Rick Beer, Secretary
Randy Johnston, Ass't Sec'y/Treas.

CHIEFS PRESENT: Chief Jake Escamilla, ESD 6
Chief Wes Curry, Forreston VFD

Four guests were present.

I. Call to Order, Roll Call, Certification of a Quorum, and Invocation: Commissioner Malone called the meeting to order and declared a quorum present with only Commissioner Chuck McCormack absent. He then stated that proper notifications were posted on the District's website and at the meeting place. Chief Wes Curry led the invocation.

II. Approve the minutes of both the Monday, July 11, 2022 regular meeting and Tuesday, July 26, 2022 Special Meeting: Commissioner Bill Howell moved to approve the minutes of these two meetings as written, Commissioner Randy Johnston seconded, motion carried unanimously.

III. Financial Matters

A. Review the financial report from the Treasurer for July 2022: Commissioner Bill Howell, Treasurer, gave the July 2022 Treasurer's Report. He stated the balance of the capital account as of 7/31/22 was \$844,111.20 and the checking balance was \$161,223.50. The July bills were \$130,830.85 (Payroll & 941 was \$44,774.61, \$72,281.15 for EC ESD#6 and \$35,775.09 for ESD6 VFD.) The Forreston VFD July 2022 receipts were \$ 7,519.06. Commissioner Malone asked for any questions or corrections to the report, there being none, he requested that the Treasurer's Report be filed for audit.

B. Receive and approve payment of the ECESD#6 bills: Commissioner Howell moved to approve the payment of the July 2022 bills as presented. Commissioner Beer seconded, motion carried unanimously.

IV. Public Comments: There were no comments from the public.

V. Administrative Matters

- A. Progress reports from ECESD No.6 Administrative Assistant, Carol Bigler, regarding the progress of the District’s annual financial audit:** Ms. Bigler reported that all items requested by the District’s auditors have been timely submitted and the accountants are finalizing the financial report which will be mailed to Commissioner McCormack.
- B. Consider executing an engagement letter for bookkeeping services to be provided by the District’s accountants, Yeldell, Wilson, Wood, Reeve and Diviney. (YWRD, PC):** Tabled until next meeting.
- C. Consider taking action regarding 2022-23 budget;** Treasurer Howell explained the options and the chiefs checked over their budget to see if they could reduce some estimated contingency expenditures. Commissioner Bill Howell moved to accept a proposed budget of \$1,245,397. Commissioner Randy Johnston seconded and it passed unanimously.
- D. Discuss and consider taking action regarding 2022 tax rate, including:**
 - **Establishing proposed tax rate**
Commissioner Howell moved to set a proposed tax rate of 0.064054 / \$100
Commissioner Beer seconded the motion. Commissioner Malone then called for a record vote.
 - **Taking record vote and scheduling public hearing;**
Record vote results:

| | |
|-----------|--------|
| Malone | Yea |
| Howell | Yea |
| Beer | Yea |
| Johnston | Yea |
| McCormack | Absent |

Commissioner Malone moved to set the date for a public hearing on Sept. 12, 2022 at 6:00 pm before the regular monthly meeting. Commissioner Johnston seconded, motion passed unanimously
 - **Authorizing publication of “Notice of Public Hearing on Tax Increase” in the *Waxahachie Daily Light*:** Commissioner Howell moved to authorize said publication, Commissioner Beer seconded, motion carried unanimously.
 - **Acknowledging and approving posting of Notice About 2022 Tax Rates and “Notice of Public Hearing on Tax Increase” to home page of District website:** Commissioner Malone moved to post said notice on the District’s website, Commissioner Howell seconded, motion carried unanimously.

VI. Operational Matters

- A. Receive Chief Wes Curry’s Forreston VFD monthly report regarding emergency operations, response times, call volume, training, management activities and membership: (Some items may require action)** Chief Curry reported for the month of July they had 41 runs, of which 3 were EMS assist, 3 motor vehicle accidents with injuries, 2 with no injuries, 21 grass or brush fires, 3 Building fires, 2 Grain or crop fires, 2 unauthorized burning, 1 Forest, woods or wildland fire, 2 dispatched & cancelled en route, 1 passenger vehicle fire, and 1 wrong location.

- B. Receive report from Chief Jake Escamilla on ESD#6 VFD and ECESD#6 regarding emergency operations, response times, call volume, training, management activities and membership including the following: (Some items may require action)** Chief Escamilla reported for the month of July they had 97 runs: (48 NE, 6 NW, 12 SE, & 31 SW).
- **ISO review of the district** – Chief Escamilla reported that the review is still on temporary hold awaiting needed water report information.
 - **Consider request by City of Waxahachie** to install a siren at ESD6 VFD Station 1 as part of their Emergency Alert Notification System. Chief Escamilla will be setting up an informational meeting.
- C. Set the date and time for the next ECESD#6 regular meeting and public hearing on the proposed tax rate:** Without objection, Commissioner Malone set the date for the District's next regular meeting and the Public Hearing on the Tax Rate for Monday, SEP 12, 2022 at 6:00 pm.

VII. Comments from Commissioners on future District-related administrative or operational issues:
None.

VIII. Adjourn: Commissioner Malone moved to adjourn, Commissioner Beer seconded, motion passed unanimously. Meeting adjourned at 7:45 PM.



Chuck McCormack, President
ECESD #6 Board of Commissioners
August 31, 2022