

**MINUTES OF REGULAR MEETING
ELLIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6**

DATE & PLACE January 16, 2023, Monday, 6:30 PM
Ellis County ESD#6 Fire Station No. 1
1816 FM 66
Waxahachie Texas 75167

MEMBERS PRESENT Chuck McCormack, President
James Malone, Vice President
Bill Howell, Treasurer
Rick Beer, Secretary

CHIEFS PRESENT: Chief Jake Escamilla, ESD 6
Chief Wes Curry, Forreston VFD

Three guests were present

- I. **Call to Order, Roll Call, Certification of a Quorum, and Invocation:** Commissioner McCormack called the meeting to order and declared a quorum with all Commissioners present and then confirmed that notices were legally posted pursuant to the Open Meetings Act § 551. Chief Jake Escamilla led the invocation.
- II. **Swear in Commissioners Bill Howell and Chuck McCormack to another 2-year term:** Notary Public, Sherry McBride swore in Bill Howell and Chuck McCormack for another 2-year term. Documents were signed and completed and attached to these minutes.
- III. **Election of officers for the Ellis County ESD 6 board of commissioners for the calendar year 2023:** Commissioner James Malone moved to keep all officers in their current capacity for calendar year 2023. Commissioner Beer seconded. Motion carried unanimously.
- IV. **Approve the minutes of the Monday, December 12, 2022 regular meeting:** Commissioner Rick Beer moved to approve the December 12, 2022 regular meeting minutes, as written. Commissioner James Malone seconded and the motion carried unanimously.
- V. **Financial Matters**
 - A. **Review the financial report from the Treasurer for December 2022:**

Commissioner Bill Howell, Treasurer, gave the December 2022 Treasurer's Report. He stated the balance of the capital account as of 12/31/22 was \$443,139.41 and the checking balance was \$267,849.47. The December bills were \$51,430.61 (\$40,960.07 Payroll Expenses, \$2,087.33 for EC ESD#6 and \$8,383.21 for ESD6 VFD.) The Forreston VFD December 2022 receipts were \$15,365.03. Commissioner

McCormack asked for any questions or corrections to the report, there being none, he requested that the Treasurer's Report be filed for audit.

- B. Receive and approve payment of the ECESD#6 bills:** Commissioner Howell moved to approve the payment of the December 2022 bills as presented. Commissioner Rick Beer seconded, the motion carried unanimously.
- C. Action regarding obtaining or renewing the Treasurer's bond:**
No action required.
- D. Update resolution on disbursements and signature authorizations with District financial institutions, if needed:**
No action required, at this time.
- E. Review and approve quarterly investment report for the 4th Quarter 2022:**
Commissioner Bill Howell, Treasurer, reviewed the report. Commissioner McCormack moved to approve 4th Quarter 2022 Investment Report. Commissioner Malone seconded, the motion carried unanimously.

VI. Public Comments: There were no comments from the public.

VII. Administrative Matters

- A. Discuss and consider legislative resolutions and legislative interests of the District and authorize Commissioners to contact legislators on same:**
Commissioner McCormack moved to sign letters to our representatives supporting our State Association of Fire and Emergency Districts' (SAFE-D's) legislative agenda. Commissioner Malone seconded, the motion carried unanimously. McCormack reported that he will email or USPS mail the 4 letters that were signed by commissioners.
- B. Consider approving a revised version of ECESD#6's Standard Operating Guideline SOG-7:** Commissioner Howell moved to approve revised SOG-7 and Commissioner Beer seconded. Motion carried unanimously.
- C. Publish notice of address of the District's administrative office location in the Waxahachie Sun newspaper:**
Commissioner McCormack reported the January 2023 posting has been completed.
- D. Review Safe-D training requirements and compliance status for each commissioner:** Commissioner McCormack asked who was attending the SAFE-D Conference and he reminded those not attending to fulfill their training requirements online.
- E. Consider adopting a resolution to dispose of a bobtail truck van body as salvage property:** Commissioner Malone moved to adopt the resolution to dispose of this item as salvage property. Commissioner Beer seconded. Motion carried unanimously.

VIII. Operational Matters

- A. Receive Chief Wes Curry's Forreton VFD monthly report regarding emergency operations, response times, call volume, training, management activities and membership: (Some items may require action)** Chief Curry

reported for the month of December 2022, they had 18 runs, of which 4 were EMS assist, 5 grass fires, 2 building fires, 3 dispatched & cancelled enroute, 2 motor vehicle accidents with no/injuries, 1 motor vehicle/pedestrian accident, and 1 rubbish fire, contained.

- **Review proposals and scope of work for an electrical generator installation at Forreston VFD Station and an electrical generator installation at ESD6 VFD Station 1:** Commissioner Malone moved to accept the proposal from Estes Electric to install two electrical generators for a unit cost not to exceed \$15,000 at the Forreston VFD Station and ESD6 Station 1. Commissioner Beer seconded, the motion carried unanimously.

B. Receive report from Chief Jake Escamilla on ESD#6 VFD and ECESD#6 regarding emergency operations, response times, call volume, training, management activities and membership including the following: Chief Escamilla reported for the month of December 2022, they had 84 calls, of which 42 were EMS, and 42 were fire related.

- **ISO review of the district** – Chief Escamilla reported no update available at this time.

C. Set the date and time for the next ECESD#6 regular meeting.

Without objection, Commissioner McCormack set the date for the District's next regular meeting to Monday, February 13, 2023, at 6:30 PM.

IX. Comments from Commissioners on future District-related administrative or operational issues: Commissioner McCormack announced that Commissioner Randy Johnston is stepping down as commissioner. Commissioner Johnston expressed his regrets that he is leaving and he told all present how much he enjoyed serving with this board of commissioners, chiefs and fire-rescue personnel. Commissioner McCormack thanked Commissioner Johnston and encouraged him to attend our ESD6 meetings whenever possible.

X. Adjourn: Commissioner Malone moved to adjourn, Commissioner Beer seconded, motion passed unanimously. Meeting adjourned at 7:27 PM.



Chuck McCormack, President
ECESD #6 Board of Commissioners
January 31, 2023