

**MINUTES OF REGULAR MEETING
ELLIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6**

DATE & PLACE: September 11, 2023, Monday, 6:30 PM
Ellis County ESD#6 Fire Station No. 1
1816 FM 66
Waxahachie Texas 75167

MEMBERS PRESENT: Chuck McCormack, President
James Malone, Vice President
Rick Beer, Secretary

CHIEFS PRESENT: Chief Jake Escamilla, ESD 6
Chief Wes Curry, FVFD

Three guests were present.

I. Call to Order, Roll Call, Certification of a Quorum, and Invocation: Commissioner McCormack called the meeting to order and declared a quorum present, with only Bill Howell absent, and stated that proper notifications were legally posted on the District's website, and at the meeting location pursuant to the Open Meetings Act § 551. Chief Escamilla led the invocation.

II. Approve the minutes of the August 3, 2023 Special Meeting and August 14, 2023 Public Hearing/regular meeting: Commissioner James Malone moved to approve both the August 3, 2023 Special Meeting and August 14, 2023 Public Hearing/regular meeting, as written. Commissioner Rick Beer seconded, the motion carried unanimously.

III. Financial Matters

A. Review the financial report from the Treasurer for August 2023: Commissioner Rick Beer, Secretary, gave the August 2023 Treasurer's Report. He stated the balance of the capital account as of 8/31/23 was \$669,038.00 and the checking balance was \$230,663.49. The August bills were \$71101.78 (\$45,653.22 Payroll Expenses, \$11,175.32 for EC ESD#6 and \$14,273.24 for ESD6 VFD.) The Forreston VFD August 2023 receipts were \$2,153.91. Commissioner McCormack asked for any questions or corrections to the report, there being none, he requested that the Treasurer's Report be filed for audit.

B. Receive and approve payment of the ECESD#6 August 2023 bills: Commissioner James Malone moved to approve the payment of the August 2023 bills as presented. Commissioner Rick Beer seconded, the motion carried unanimously.

C. Consider a resolution to adopt a book capitalization policy establishing a minimum cost, or capitalization amount, to be used to determine the capital assets held by the District for bookkeeping and audit purposes. Commissioner Malone moved to accept the resolution setting the minimum capitalization amount at \$5,000. Commissioner Beer seconded, motion carried unanimously.

IV. Public Comments: There were no comments from the public.

V. Administrative Matters

- A. Commissioner McCormack's report to the Board regarding the District's open commissioner seat:** McCormack reported that Mr. Dale Walling has applied for the District's open commissioner seat vacated by Commissioner Randy Johnston and that Mr. Walling may be appointed by the Ellis County Commissioners Court in time to be sworn in at the District's October meeting.

VI. Operational Matters:

- A. Receive Chief Wes Curry's Forreston VFD monthly report** regarding operations, response times, call volume, training, management activities and membership including the following. (Some items could require action) Chief Curry reported for the month of August 2023, they had 20 runs, of which 3 were EMS assist, 11 grass fires, 2 dispatched & cancelled enroute, 2 building fires, 1 Road freight or transport vehicle fire, and 1 motor vehicle accident with injuries.
- B. Receive report from Chief Jake Escamilla on ESD#6 VFD and ECESD#6** regarding emergency operations, response times, call volume, training, management activities and membership including the following: Chief Escamilla reported for the month of August 2023, they had 78 calls, of which 41 were EMS assist and 37 were fires. NE= 38%, NW= 6%, SE= 19, and SW= 36%.
- Chief Escamilla's amendment to the ECESD6 VFD 2022-23 annual budget: Chief Escamilla needs to move \$3,000 from a/c 221.120 and \$2,000 from a/c 221.130, a total of \$5,000 to account 421.190 to fund unforeseen truck repairs.
 - ISO review of the district – Chief's report to commissioners: Nothing new to report
- C. Set the date and time for the next ECESD#6 regular meeting.** Without objection, Commissioner McCormack set the date for the District's next regular meeting to Monday, October 9, 2023, at 6:30 PM.

VII. Comments from Commissioners on future District-related administrative or operational issues. (No action may be taken.) Business items resulting from comments by Commissioners may become agenda items for the next regular meeting of the ECESD#6.

None

VIII. Adjourn:

Commissioner Malone moved to adjourn. Commissioner Beer seconded, motion passed unanimously. Meeting adjourned at 7:37 PM.



Chuck McCormack, President
ECESD #6 Board of Commissioners
September 30, 2023