

MINUTES OF REGULAR MEETING ELLIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6

DATE & PLACE: February 12, 2024, Monday, 6:30 PM
Ellis County ESD#6 Fire Station No. 1
1816 FM 66
Waxahachie Texas 75167

MEMBERS PRESENT: Chuck McCormack, President
James Malone, Vice President
Rick Beer, Secretary
Dale Walling, Treasurer
Bill Howell, Ass't Sec/Treas.

CHIEFS PRESENT: Chief Jake Escamilla, ESD 6
Chief Wes Curry, FVFD

Four guests were present.

I. Call to Order, Roll Call, Certification of a Quorum, and Invocation: Commissioner McCormack called the meeting to order and declared a quorum present with all commissioners present. He confirmed that proper notifications were legally posted on the District's website and at the meeting location pursuant to the Open Meetings Act § 551. Chief Curry led the invocation.

II. Approve the minutes of the January 15, 2024 regular meeting: Commissioner James Malone moved to approve the January 15, 2024 regular meeting minutes as written. Commissioner Rick Beer seconded and the motion carried unanimously.

III. Financial Matters

A. Review the financial report from the Treasurer for January 2024:

Commissioner Dale Walling, gave the January 2024 Treasurer's report. He stated the balance of the capital account as of 1/31/24 was \$838,800.00 and the checking balance was \$178,283.62 The January bills were \$129,431.55 (\$43,918.34 Payroll Expenses, \$73,327.84 other, for EC ESD#6 and \$12,185.37 for ESD6 VFD.) The Forreton VFD January 2024 receipts were \$5,993.38. Commissioner McCormack asked for any questions or corrections to the report, there being none, he requested that the Treasurer's Report be filed for audit.

B. Receive and approve payment of the ECESD#6 January 2024 bills:

Commissioner James Malone moved to approve the payment of the January 2024 bills as presented. Commissioner Rick Beer seconded, the motion carried unanimously.

- C. Treasurer's report on the status of transferred district funds to the District's TexPool Fund Reserve account:** Treasurer, Dale Walling reviewed the TexPool report of the activities for the month.
- D. Execute a Resolution Amending Authorized Representatives to transfer funds to and from the Texas Local Government Investment Pool, TexPool:** Commissioner Malone moved to execute an updated resolution to reflect the officers of the board who are authorized to access the District's account after the January officer election. Commissioners Howell seconded, motion carried unanimously.
- E. Report by Administrative Assistant, Ms. Bigler, concerning the District's annual financial review:** Ms. Bigler reported that the District's CPA firm, YWRD, PC, has started sending their requests for FY 2023 information and the audit is underway.

IV. Public Comments: There were no comments from the public

V. Administrative Matters

- A. Status of filing the Texas Comptroller Annual Financial Information Report due April 1, 2024. (Ms. Bigler)** Ms. Bigler reported the report has been completed and filed.
- B. Confirm the registration of the District's commissioners and chief's for the annual State Association of Fire and Emergency District (SAFE-D) Conference to be held February 22-24, 2024 at the Irving, Texas Convention Center:** All five commissioners indicated they were attending the conference and they would fulfill their continuing education requirements. Commissioner McCormack confirmed that he had registered the commissioners and Chief Escamilla with SAFE-D.

VI. Operational Matters:

- A. Consider reviewing and revising the District's accident / injury reporting procedure (Commissioner Malone, Chief Escamilla and Chief Curry)**
Commissioner Malone moved to set up an Incident Review Board with 1 Commissioner, 1 Chief, 2 officers and 2 fire fighters. Commissioner Howell seconded. Motion carried unanimously.
- B. Receive Chief Wes Curry's Forrester VFD monthly report regarding operations, response times, call volume, training, management activities and membership including the following. (Some items could require action)** Chief Curry reported for the month of January 2024 they had 28 runs, of which 5 were EMS assists, 2 grass fires, 1 trash or rubbish fire, 1 passenger vehicle fire, 4 building fires, 3 motor vehicle accidents w/injuries, 2 cancelled en route, 1 unintentional alarm, 8 motor vehicle accidents/no injuries, and 1 no incident found on arrival.
- C. Receive report from Chief Jake Escamilla on ESD#6 VFD and ECESD#6 regarding emergency operations, response times, call volume, training, management activities and membership including the following:** Chief Escamilla reported for the month of January 2024, they had 86 calls, of which 45 were EMS assist and 41 were fires. NE=36%, NW=12%, SE=12%, and SW=40%. Chief Escamilla informed the commissioners about Engine 2982 being out of service with a mechanical problem that occurred on scene at a structure fire.

- **ISO review of the district – Chief’s report to commissioners:** Chief reported that ISO is now requiring that the District provide ISO with the GPS LAT/LONG coordinates for the approximate 650 hydrants in the District. Chief said the he has District personnel now working to obtain and accumulate this data.

D. Set the date and time for the next ECESD#6 regular meeting. Without objection, Commissioner McCormack set the date for the District’s next regular meeting to Monday, March 11, 2024, at 6:30 PM.

VII. Comments from Commissioners on future District-related administrative or operational issues. (No action may be taken.) Business items resulting from comments by Commissioners may become agenda items for the next regular meeting of the ECESD#6. Commissioner Malone asked Chief Escamilla about the status of the salvage items, including an old truck body and debris, left at ESD6 Station 2 by the previous owner. Chief Escamilla informed the Board that he is in the process of removing these items.

VIII. Adjourn:

Commissioner Malone moved to adjourn. Commissioner McCormack seconded, motion passed unanimously. Meeting adjourned at 8:19 PM.



Chuck McCormack, President
ECESD #6 Board of Commission
February 29, 2024