

MINUTES OF REGULAR MEETING ELLIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6

DATE & PLACE: March 11, 2024, Monday, 6:30 PM
Ellis County ESD#6 Fire Station No. 1
1816 FM 66
Waxahachie Texas 75167

MEMBERS PRESENT: Chuck McCormack, President
James Malone, Vice President
Rick Beer, Secretary
Bill Howell, Ass't Sec/Treas.

CHIEFS PRESENT: Chief Jake Escamilla, ESD 6
Chief Wes Curry, FVFD

Two guests were present.

I. Call to Order, Roll Call, Certification of a Quorum, and Invocation: Commissioner McCormack called the meeting to order and declared a quorum present with only Commissioner Dale Walling absent. He then stated that proper notifications were legally posted on the District's website, and at the meeting location pursuant to the Open Meetings Act § 551. Chief Escamilla led the invocation.

II. Approve the minutes of the February 12, 2024 regular meeting: Commissioner Chuck McCormack moved to approve the February 12, 2024 regular meeting minutes as written. Commissioner James Malone seconded and the motion carried unanimously.

III. Financial Matters

A. Review the financial report from the Treasurer for January 2024:

Commissioner Bill Howell, gave the February 2024 Treasurer's report. He stated the balance of the capital account as of 2/29/24 was \$949,676.10 and the checking balance was \$150,682.90 The February bills were \$59,918.55 (\$45,809.32 Payroll Expenses, \$6,373.89 other, for EC ESD#6 and \$7,734.79 for ESD6 VFD.) The Forreton VFD February 2024 receipts were \$7,041.87. Commissioner McCormack asked for any questions or corrections to the report, there being none, he requested that the Treasurer's Report be filed for audit.

B. Consider transferring funds from the District bank account to the District's TexPool Reserve account: Commissioner Beer moved to transfer \$500,000.00 from the Money Market account to the TexPool Reserve account. Commissioner Malone seconded and the motion carried unanimously.

- C. Receive and approve payment of the ECESD#6 February 2024 bills:**
Commissioner James Malone moved to approve the payment of the January 2024 bills as presented. Commissioner Rick Beer seconded, the motion carried unanimously.
- D. Report on the status of the District's annual audit by YWRD, P.C.:** The annual financial review is underway and Commissioners Walling and McCormack are assisting Ms. Bigler in retrieving financial records for YWRD, P.C.
- E. Discuss strategic planning and long term funding sources for the District:** After discussing the presentation that Mr. Richard Fisher of HdL Companies made to the Board last year and further discussion with their representatives at the SAFE-D Conference, Commissioner Howell moved to engage HdL Companies, for a fee not to exceed \$3,000, to conduct an estimate of the sales and use tax revenue that may be available to the District. Commissioner Beer seconded. Motion carried unanimously.

IV. Public Comments: There were no comments from the public

V. Administrative Matters

- A. Review procedure to report mandatory continuing education to SAFE-D and the Ellis County Fire Marshal's office.** A copy of continuing education certificates are to be forwarded to Ms. Gloria Stroud at the Ellis County Fire Marshal's office.
- B. Comments from Chief Escamilla and Commissioners concerning the annual SAFE-D Conference February 22-24, 2024 in Las Colinas, Texas:** All five commissioners confirmed their attendance at the conference to complete their mandatory continuing education requirements.

VI. Operational Matters:

- A. Status of the District's accident / injury reporting procedure (Commissioner Malone, Chief Escamilla and Chief Curry)** Commissioner Malone reported he got a list from both chiefs.
- B. Receive Chief Wes Curry's Forreton VFD monthly report regarding operations, response times, call volume, training, management activities and membership including the following. (Some items could require action)** Chief Curry reported for the month of February 2024 they had 13 runs, of which 9 were EMS assists, 1 trash or rubbish fire, 1 unintentional alarm, 1 motor vehicle accidents/no injuries, and 1 extinguishing system activation due to malfunction.
- **Address the need for upgrading to regulatory standards the diesel fuel storage tank and surrounding structure at the Forreton Station:** Commissioner McCormack moved to authorize Chief Curry solicit bids to complete the required renovations. Commissioner Malone seconded. Motion carried unanimously.
 - **Address the minor roof leak at the Forreton Station:** Chief Curry reported the station has a minor roof leak and he will investigate the source of the leak and report back to the Board.
- C. Receive report from Chief Jake Escamilla on ESD#6 VFD and ECESD#6 regarding emergency operations, response times, call volume, training, management activities and membership including the following:** Chief Escamilla

reported for the month of February 2024, they had 79 calls, of which 58 were EMS assist and 21 were fires. NE=61%, NW=8%, SE=2%, and SW=29%. Chief Escamilla informed the commissioners about Engine 2982 being out of service with a mechanical problem that occurred on scene at a structure fire.

Chief gave a copy of suggested amendments to the ESDVFD6 FY2024 Budget due to an unexpected cost. Commissioner McCormack moved to accept the budget proposal. Commissioner Malone seconded. Motion carried unanimously.

- **ISO review of the district – Chief’s report to commissioners:** After conferring with Mr. Jeff Edwards of ISO, Chief reported that technical data for the rural water companies supply lines is still at issue. He’s working on it.

D. Set the date and time for the next ECESD#6 regular meeting. Due to the total solar eclipse on the 8th of April and the related forecast of congested traffic, without objection, Commissioner McCormack set the date for the District’s next regular meeting on Tuesday, April 9, 2024, at 6:30 PM.

VII. Comments from Commissioners on future District-related administrative or operational issues. qq (No action may be taken.) Business items resulting from comments by Commissioners may become agenda items for the next regular meeting of the ECESD#6. There were no comments from commissioners.

VIII. Adjourn:

Commissioner Malone moved to adjourn. Commissioner McCormack seconded, motion passed unanimously. Meeting adjourned at 8:32 PM.



Chuck McCormack, President
ECESD #6 Board of Commission
March 31, 2024