

MINUTES OF REGULAR MEETING ELLIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6

DATE & PLACE: July 8, 2024, Monday, 6:30 PM
Ellis County ESD#6 Fire Station No. 1
1816 FM 66
Waxahachie Texas 75167

MEMBERS PRESENT: Chuck McCormack, President
Bill Howell, Vice President
Rick Beer, Secretary
Dale Walling, Treasurer
Jason Smithey, Ass't Sec/Treas.

CHIEFS PRESENT: Chief Jake Escamilla, ESD 6
Chief Wes Curry, FVFD

Three guests were present.

I. Call to Order, Roll Call, Certification of a Quorum, and Invocation

Commissioner McCormack called the meeting to order and declared a quorum present. He then stated that proper notifications were legally posted on the District's website, and at the meeting location pursuant to the Open Meetings Act § 551. Chief Jake Escamilla led the invocation.

- II. Approve the minutes of the June 10, 2024 regular meeting:** Commissioner Rick Beer moved to approve the June 10, 2024 regular meeting minutes as written. Commissioner Dale Walling seconded, and the motion carried unanimously.

III. Financial Matters

- A. Review the financial report from the Treasurer for June 2024:** Commissioner Dale Walling, gave the June 2024 Treasurer's report. He stated the balance of the capital account as of 6/30/24 was \$287,032.35, the balance of the TexPool investment account as of 6/30/24 was \$917,771.02 and the checking balance was \$145,551.78. The June bills were \$90,143.99 (\$42,500.00 Payroll Expenses, \$29,100.84 other, for EC ESD#6 and \$18,543.15 for ESD6 VFD.) The Forreston VFD June 2024 receipts were \$7,383.24. Commissioner McCormack asked for any questions or corrections to the report, there being none, he requested that the Treasurer's Report be filed for audit.
- B. Consider transferring funds to / from the District bank account and its TexPool account:** No action was taken to transfer funds at this time.

- C. Receive and approve payment of the ECESD#6 June 2024 bills:** Commissioner Bill Howell moved to approve the payment of the June 2024 bills as presented. Commissioner Jason Smithey seconded, and the motion carried unanimously.
- D. Review and approve quarterly investment report for the 2nd Quarter 2024:** Commissioner Dale Walling moved to approve the 2nd Quarter 2024 Investment Report and Jason Smithey seconded. Motion carried unanimously.

IV. Public Comments: There were no comments from the public.

V. Administrative Matters

- A. Plan for the special budget workshop meeting that is set for Monday, July 15, 2024 at 6:30 PM:** Commissioner McCormack, Commissioner Walling, and Carol Bigler, Administrative Assistant, agreed to meet and compile data for the proposed budget workshop meeting on the 15th of July.
- B. Consider appropriate action regarding the settlement offer from S and L Lawn Services, L.L.C. :** Commissioner McCormack moved to accept a settlement offer for the District to pay \$12,420 as payment in full. Commissioner Walling seconded, the motion passed with Commissioner Howell voting Present.
- C. Perform annual review of Service Provider Agreement with Forreton VFD and consider action on any updates or changes needed:** Commissioner Beer moved to maintain the current contract making no changes at this. Commissioner Smithey seconded and motion carried unanimously.
- D. Review YWRD's annual audit of the District and approve its submittal to the Ellis County Commissioners Court:** Commissioner Howell moved to accept the audit as written and submit same to the Ellis County Commissioners Court. Commissioner Walling seconded. Motion passed unanimously.
- E. Authorize additional QuickBooks training through Varsity Tutoring for Administrative Assistant:** Commissioner Howell moved to authorize the training and Commissioner Beer seconded. Motion passed unanimously.
- F. Appoint a commissioner to replace Commissioner Malone's vacated seat on the District's Incident Review Board:** Commissioner McCormack moved to appoint Commissioner Smithey to take Commissioner Malone's seat on the District's Incident Review Board. Commissioner Walling seconded and the motion passed unanimously.

VI. Operational Matters

- A. Receive Chief Wes Curry's Forreton VFD monthly report regarding operations, response times, call volume, training, management activities and membership. (Some items may require action):**
Chief Curry reported 27 calls for the month.
Discuss options for Brush Unit 2852 in need of major repairs including its potential re-outfitting: Chief Curry reported engine failure on Brush Truck Unit 2852 that will cost approximately \$10,000 to repair. He advised the Board that Siddons Martin had a chassis ordered that would soon be available which could be outfitted to ESD6 specifications for a cost of approximately \$255,000. Commissioner

Howell moved and Commissioner Smithey seconded to request a proposal to manufacture a new brush truck with District-approved specifications from Siddons Martin Emergency Group, LLC. Motion carried unanimously.

B. Chief Jake Escamilla on ESD#6 VFD and ECESD#6 regarding emergency operations, response times, call volume, training, management activities and membership including the following. (Some items may require action)

- **ISO review of the district – Chief’s report to commissioners after his recent meeting with Mr. Jeff Edwards of ISO:** Chief reported the data request by ISO is nearing fulfillment and should be completed within a few days.
- **Discuss air conditioning problem at Station 2:** Chief reported the HVAC unit is under-sized, obsolete and struggling to cool the living quarters. He will solicit bids to repair / replace the unit.

C. Set the date and time for the ECESD#6 Budget Workshop meeting: Budget Workshop meeting was set for Monday, July 15, 2024 at 6:30 PM at ESD6 VFD Station 1 at 6:30 PM.

VII. Comments from Commissioners on future District-related administrative or operational issues. There were no comments from commissioners.

VIII. Adjourn

Meeting adjourned at 8:50 pm.



Chuck McCormack, President
ECESD #6 Board of Commissioners
July 31, 2024