

**MINUTES OF REGULAR MEETING
ELLIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6**

DATE AND PLACE: September 9, 2024, Monday, 6:30 PM
Ellis County ESD#6 VFD Fire Station No. 1
1816 FM 66
Waxahachie, Texas 75167

MEMBERS PRESENT: Chuck McCormack, President
Bill Howell, Vice President
Dale Walling, Treasurer
Rick Beer, Secretary
Jason Smithey, Asst. Sec / Asst. Treasurer

CHIEFS PRESENG Chief Jake Escamilla, ESD6 VFD
Chief Wes Curry, Forreston VFD

Three guests were present.

- I. **Call to order, Roll Call, Certification of a Quorum, and Invocation:** Commissioner McCormack called the meeting to order and declared a quorum present. He then stated that proper notifications were legally posted on the district's website and posted at the meeting location pursuant to the Open Meetings Act § 551. Chief Escamilla led the invocation.
- II. **Approve the minutes of the August 19, 2024 Public Hearing & Proposed Tax Rate Budget meeting:** Commissioner Beer moved to approve the minutes of the August 19, 2024 meeting and Commissioner Walling seconded. Motion carried unanimously.
- III. **Financial Matters**
 - A. **Review the financial report from the Treasurer for August 2024 bills. (Action required):** Commissioner Dale Walling, Treasurer gave the August 2024 Treasurer's Report. Commissioner Walling stated the balance of the capital account as of 8/31/24 was \$122,644.25, the balance of the TexPool investment account as of 8/31/24 was \$926,063.81 and the checking balance was \$181,396.76.
The August bills were \$67,627.13 (\$42,573.71 Payroll Expenses, \$1,612.67 other, for EC ESD#6 and \$23,440.75 for ESD6 VFD.) The Forreston VFD August 2024 receipts were \$5,570.76. Commissioner McCormack asked for any questions or corrections to the report, there being none, he requested that the Treasurer's Report be filed for audit.
 - B. **Consider transferring funds to the District bank account from the District's TexPool account.** Commissioner Walling referenced the treasurer's report and

advised that no action was required at this time and moved that no action be taken, Commissioner Beer seconded, motion carried unanimously.

- C. **Receive and approve payment of the ECESD#6 August 2024 bills. (Action required)** Commissioner Walling moved to approve the payment of the invoices as presented. Commissioner Beer seconded; motion carried unanimously.

IV. **Public Comments:** There were no public comments.

V. **Administrative Matters:**

- A. **Set time and date for a Special Meeting Workshop to hear presentation and discuss financing options and construction methods available for the ESD#6VFD Station 2 renovation project:** The public meeting was set for Tuesday, September 24, 2024 at 11 a.m. at the ESCESD#6 Station 1.
- B. **Commissioner Walling's report on current lenders' interest rate quotes:** He reported getting current quotes from different lenders for twenty-year amortization note secured by real estate that ranged from 5% to 7.5%.
- C. **Commissioner Walling's report on meeting with potential general contractors on the Station 2 project:** Commissioner Walling and Chief Escamilla met with a local architect and two local contractors who walked the property and talked about the scope of work and general cost per square foot for renovation and expansion of the station.
- D. **Create a Station 2 Renovation Committee of two commissioners and assign duties to the Committee:** Commissioner Howell moved to table this agenda item until after the workshop meeting. Commissioner Walling seconded. Motion carried unanimously.
- E. **Create a Request for Qualifications (RFQ) to seek architectural and owner representative services for the Station 2 renovation project:** Commissioner Howell moved to also table this item until after workshop. Commissioner Smithey seconded and motion carried unanimously.

VI. **Operational Matters**

- A. **Receive Chief Wes Curry's Forreston VFD monthly report regarding operations, response times, call volume, training, management activities and membership. (Some items may require action):** Chief Curry reported for the month of August 2024 they had 23 runs of which 3 were EMS assists, 1 trash or rubbish fire, 1 motor vehicle pedestrian accident, 7 grass fires, 3 dispatched & cancelled en route, 2 building fires, 1 false alarm, 1 brush or brush & grass mixture fire, 1 outside storage fire, 1 outside rubbish, trash or waste fire, and 2 smoke detector activations, no fire. He then asked to move \$10,000 from the FVFD FY2024 budget account 412.000 to account 873.120 to purchase 10 suits of hot weather gear. He also reported getting a \$10,000 Forestry Service grant for a video library and computer. Chief presented for signature Siddons Martin's final draft of the contract to manufacture a 2024 Model brush truck for the District.
- B. **Receive report from Chief Jake Escamilla on ESD#6 VFD and ECESD#6 regarding emergency operations, response times, call volume, training,**

management activities and membership including the following. (Some items could require action.) Chief Escamilla reported 72 runs for the month of August with 36 Fire and 36 EMS of which 37% in NE, 3% in NW, 14% in SE and 46% in SW.

- **ISO review of the district – Chief’s report to commissioners:** Chief Escamilla reported that all the requested records, maps and testing by ISO have been provided to them and we are now waiting further instructions on the review process.
- **Review bids for Station 2 heating and cooling system repair:** Chief presented three bids to repair or replace the heating and cooling system at ESD6 VFD Station 2. He advised taking no action at this time. Commissioner McCormack moved to table this item, Commissioner Walling seconded, motion carried unanimously.
- **Chief reported needed repairs for ’99 Engine #2983** He said Premier Truck Group advised the engine’s diesel motor is in need of extensive overhaul and further teardown is required to diagnose the problem. Commissioner Howell moved to allow Chief Escamilla to approve repairs up to \$40,000.00 Commissioner Walling seconded. Motion carried unanimously.

C. Set the date and time for the next ECESD#6 regular meeting: Without objection Commissioner McCormack set the date for the districts’ next regular meeting for Monday, October 14, 2024, at 6:30 PM, at ESD6 VFD Station 1. The Special Meeting Workshop is set for September 24, 2024 at 11:00 AM, ESD6 VFD Station 1.

VII. Comments from Commissioners on future District-related administrative or operational issues. (No action may be taken.) Business items resulting from comments by Commissioners may become agenda items for the next regular meeting of ECESD#6: Commissioner McCormack stated that Commissioner Walling and he were meeting soon with Mr. Tom Manning to discuss the District election process, voter education, website design and developing a five-year-plan for the District.

VIII. Adjourn: Commissioner Walling moved to adjourn; Commissioner Howell seconded. Motion carried unanimously and meeting adjourned at 8:39 PM.



Chuck McCormack, President
ECESD #6 Board of Commissioners
September 30, 2024