

**MINUTES OF REGULAR MEETING
ELLIS COUNTY EMERGENCY SERVICES DISTRICT NO. 6**

DATE AND PLACE: October 14, 2024, Monday, 6:30 PM
Ellis County ESD#6 VFD Fire Station No. 1
1816 FM 66
Waxahachie, Texas 75167

MEMBERS PRESENT: Chuck McCormack, President
Bill Howell, Vice President
Dale Walling, Treasurer
Rick Beer, Secretary
Jason Smithey, Asst. Sec / Asst. Treasurer

CHIEFS PRESENT Chief Jake Escamilla, ESD6 VFD
Chief Wes Curry, Forreston VFD

Two guests were present.

- I. **Call to order, Roll Call, Certification of a Quorum, and Invocation:** Commissioner McCormack called the meeting to order and declared a quorum present. He then stated that proper notifications were legally published on the district's website and posted at the meeting location pursuant to the Open Meetings Act § 551. Chief Curry led the invocation.
- II. **Approve the minutes of the two September meetings:** Commissioner Walling moved to approve the minutes of both meetings and Commissioner Beer seconded. Motion carried unanimously.
- III. **Financial Matters**
 - A. **Review the financial report from the Treasurer for September 2024 bills.** **(Action required):** Commissioner Dale Walling, Treasurer gave the September 2024 Treasurer's Report. Commissioner Walling stated the balance of the capital account as of 9/30/24 was \$55,902.00, the balance of the TexPool investment account as of 9/30/24 was \$929,994.16 and the checking balance was \$160,623.54. The September bills were \$101,672.04 (\$43,885.65 Payroll Expenses, \$14,325.83 other, for EC ESD#6 and \$43,460.56 for ESD6 VFD.) The Forreston VFD September 2024 receipts were \$7,828.67. Commissioner McCormack asked for any questions or corrections to the report, there being none, he requested that the Treasurer's Report be filed for audit.
 - B. **Consider transferring funds to/from the district's bank account or to/from its TexPool account:** Commissioner Walling, Treasurer, moved to transfer \$150,000.00 from the TexPool account to the CNB Money Mkt account to cover

September 2024 bills. Commissioner McCormack seconded and motion carried unanimously.

- C. Receive and approve payment of the ECESD#6 September 2024 bills. (Action required)** Commissioner Walling moved to approve the payment of the invoices as presented. Commissioner Smithey seconded; motion carried unanimously.
- D. Review and approve quarterly investment report for the 3rd Quarter 2024:** Commissioner Beer moved to approve the 3rd Quarter Investment Report. Commissioner Walling seconded. Motion carried unanimously and the report was executed at the meeting.

IV. Public Comments: There were no public comments.

V. Administrative Matters:

- A. Create a Station 2 Construction Committee composed of two commissioners and Chief Escamilla; assign duties to the Committee.** Commissioner Howell moved that Commissioners McCormack and Walling be the two commissioners along with Chief Escamilla on the Construction Committee. The Committee is the “feet on the ground” between meetings that helps move things along. The Committee will have the following broad duties:

Meet with/interview/rank prospective Architects

Once selected, meet with General Contractor for the Project.

Serve as District contact point with Architect and/or General Contractor

Make monthly reports to the Board on progress on the Project.

It is understood the Committee is obligated to report to the Board and the decisions on the construction project belong to the Board and not the Committee or the Architect.

Commissioner Beer seconded and motion carried unanimously.

- A. Decide which method of project delivery, as set forth in Government Code Chapter 2269, the District will employ for the Station 2 project.:** Commissioner Walling moved to use Design / Build delivery method. Commissioner Smithey seconded and motion carried unanimously.
- B. Authorize District’s general counsel to prepare a Request for Qualifications (RFQ) seeking an Owners Representative for the Station 2 redevelopment project.** Commissioner Walling moved to authorize our general counsel to prepare the RFQ to be sent to candidates for Owners Representative and Commissioner Smithey seconded. Motion carried unanimously.
- C. Review conceptual materials of the Station 2 redevelopment project:** Chief Escamilla produced a sketch of a new station while leaving the old station intact. No action was taken.

- D. Consider setting a maximum budget for the Station 2 project:** Commissioner Walling moved to table this item until we engage an owners rep. Commissioner Smithey seconded and motion carried unanimously
- E. Consider engagement of an auditor to perform Fiscal Year 2025 audit:** Commissioner Howell moved to engage YWRD, PC again this year as auditor. Commissioner Walling seconded and motion carried unanimously.
- F. Consider acting on commissioner training for 2025, including attendance at the Texas State Association of Fire and Emergency Services District (SAFE-D) Annual Conference February 6-8, 2025, at Kalahari Resort in Round Rock, Texas:** Commissioner Walling moved to fund attendance of commissioners and Chiefs to the February 6-8, 2025 SAFE-D Conference. Commissioner Beer seconded and motion carried unanimously.

VI. Operational Matters

- A. Receive Chief Wes Curry's Forreton VFD monthly report regarding operations, response times, call volume, training, management activities and membership. (Some items may require action):** Chief Curry reported for the month of September 2024 they had 13 runs of which 2 were EMS assists, 1 dispatched & cancelled en route, 2 false alarms, 1 brush or brush & grass mixture fire, 2 motor vehicle accidents w/injuries, 1 special type of incident-other, 1 outside rubbish, trash or waste fire, 2 motor vehicle accidents /no injuries, and 1 service call, other. He then said Forreton's Engine was down due to a control module problem and he is awaiting further diagnostics from the mechanic. No action.
- B. Receive report from Chief Jake Escamilla on ESD#6 VFD and ECESD#6 regarding emergency operations, response times, call volume, training, management activities and membership including the following. (Some items may require action)** Chief Escamilla reported 93 runs for the month of September with 36 Fire and 57 EMS of which 43% in NE, 12% in NW, 12% in SE and 33% in SW.
- **ISO review of the district – Chief's report to commissioners,** Chief confirmed that he has submitted all requested information and now awaits further action by ISO.
 - **Report on the status of the repair and renovation of Engine 2983:** Chief Reported that he authorized the rebuild of the engine's Cummins powerplant that is estimated to cost more than the \$40,000 authorized amount. He will inform the Board when more information is available. No action.
- C. Set the date and time for the next ECESD#6 regular meeting;** Without objection Commissioner McCormack set the date for the district's next regular meeting for Monday, November 11, 2024, at 6:30 P.M. at ESD6 VFD Starion 1.

- VII. Comments from Commissioners on future District-related administrative or operational issues. (No action may be taken.) Business items resulting from comments by Commissioners may become agenda items for the next regular meeting of ECESD#6.** Commissioner Howell asked that the Board consider the feasibility of creating a Facebook page to better inform our constituents about the District. Commissioner McCormack said

that, without objection, he would place this discussion on the November agenda. McCormack also said that he would also place updating the District's website on the agenda.

VIII. Adjourn: Chiefs reminded everyone to please mark your calendars for Christmas Party on December 7, 2024 at the Stagecoach Church at 6:00 PM. Commissioner Howell moved to adjourn; Commissioner Walling seconded. Motion carried unanimously and meeting adjourned at 8:30 PM.



Chuck McCormack, President
ECESD #6 Board of Commissioners
November 11, 2024